

Windsor, Ontario March 7, 2014

A meeting of the **Committee of Management for Huron Lodge Long Term Care Home** is held this day commencing at 9:00 o'clock a.m. in the Huron Lodge Conference Room, there being present the following members:

Councillor Bill Marra, Chair  
Councillor Ron Jones  
Councillor Hilary Payne

**Also present are the following resource personnel:**

Mary Bateman, Acting Administrator, Huron Lodge  
Jelena Payne, Community Development & Health Commissioner  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 9:04 o'clock a.m. and the Committee of Management for Huron Lodge considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. ADOPTION OF THE MINUTES**

Moved by Councillor Jones, seconded by Councillor Payne,  
That the minutes of the Committee of Management for Huron Lodge Long Term Care Home of its meeting held December 13, 2013 **BE ADOPTED** as presented.  
Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

**4. MOTION TO MOVE IN CAMERA**

**Verbal Motion is presented by Councillor Payne, seconded by Councillor Jones, to move In Camera at 9:05 o'clock a.m. for discussion of the following items:**

| <b>Item No.</b> | <b>Subject</b>  | <b>Section Pursuant to Municipal Act 2001, as amended</b> |
|-----------------|---|---|
| 4.1             | <b>Personal matter about an identifiable individual, including municipal or local board employees</b> | s. 239(2)(b)  |

**Motion Carried.**

Discussion on the items of business.

**5. MOTION TO MOVE BACK INTO REGULAR SESSION**

**Moved by Councillor Payne, seconded by Councillor Jones, to move back into public session at 9:12 o'clock a.m.**

**Motion Carried.**

**Moved by Councillor Jones, seconded by Councillor Payne,  
That the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In Camera Committee of Management for Huron Lodge Long Term Care Home held March 7, 2014 at the next regular meeting.**

Moved by Councillor Jones, seconded by Councillor Payne,

That the verbal In Camera report relating to the personal matter about an identifiable individual, including municipal or local board employees **BE RECEIVED** and further, that Administration **BE AUTHORIZED** to proceed in accordance with the verbal direction of the Committee of Management for Huron Lodge Long Term Care Home.

Carried.

**6. ACTING ADMINISTRATOR'S REPORT**

M. Bateman reports the final 2013 Budget Variance is anticipated to be reported to City Council late in March 2014; the deficit projected at the 3<sup>rd</sup> quarter for 2013 variance has been substantially mitigated and reduced to less than half originally reported. The anticipated deficit being reported to Council is approximately \$107,000.

M. Bateman advises Huron Lodge has compiled the data for the 2013 Resident Family Satisfaction Survey and the 2013 Initial Resident Family Satisfaction Survey. She notes there are questions in the survey related to the Ontario Municipal Benchmarking Initiative (OMBI) that supports internal and external benchmarking. The Chair extends congratulations to the staff at Huron Lodge for their diligence as the feedback derived from the survey was very impressive.

A letter from the Ministry of Health and Long Term Care dated January 28, 2014 regarding the Inspection Report Public Copy for an inspection conducted on November 21, 2013 is attached as Appendix "A".

Moved by Councillor Jones, seconded by Councillor Payne,

That the report of the Acting Administrator of Huron Lodge dated March 7, 2014 entitled "Huron Lodge Long Term Care Home - Acting Administrator's Report to the Committee of Management" regarding an update relating to resident care, the Ministry of Health, the Local Health Integration Network and other initiatives that impact the Long Term Care sector **BE RECEIVED** for information and **APPROVED** for the period from December 1 to February 28, 2014.

Carried.

#### 7. **COMMUNICATIONS INFORMATION PACKAGE**

Moved by Councillor Payne, seconded by Councillor Jones,

That the following communications **BE RECEIVED** for information:

- I. Long Term Care Task Force on Resident Care and Safety - Delivering on the Action Plan to Address Abuse and Neglect in Long Term Homes - Update January to September 2013
2. Ontario Association of Non-Profit Homes and Service for Seniors - Maximizing Resident Care and Safety
3. Ontario Association of Non-Profit Homes and Services for Seniors - Maximizing Resident Care and Safety Summary of Recommendations
4. Parkland Institute - From Bad to Worse Residential Elder Care in Alberta

Carried.

#### 8. **PATE OF NEXT MEETING**

The next meeting will be held on Friday, June 6, 2014 at 9:00 o'clock a.m. in the Huron Lodge Conference Room.

#### 9. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 9:20 o'clock a.m.

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COUNCILLOR BILL MARRA, CHAIR

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COMMITTEE COORDINATOR

COMMITTEE OF MANAGEMENT  
FOR HURON LODGE LONG TERM CARE HOME  
FRIDAY, MARCH 7, 2014-9:00 A.M.  
HURON LODGE CONFERENCE ROOM

- .) CALL TO ORDER
- 2.) ADOPTION OF THE MINUTES DATED DECEMBER 13, 2013 AS ATTACHED
- 3.) DISCLOSURE OF PECUNIARY INTEREST
- 4.) MOTION TO MOVE IN-CAMERA

| Subject   | Section Pursuant to Municipal Act 2001,<br>as amended |
|---|---|
| Personal matters about an identifiable individual, including municipal or local board employees | s. 239 (2)(b)   |

- 5.) MOTION TO MOVE BACK INTO REGULAR SESSION
- 6.) ACTING ADMINISTRATOR'S REPORT
- 7.) COMMUNICATIONS INFORMATION PACKAGE
- 8.) NEXT MEETING - June 6, 2014  
Huron Lodge Conference Room
- 9.) ADJOURNMENT

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